



BCMS PTO

Criteria for Grant Proposals

Our mission as a PTO is to support our students through a variety of means. In accordance with this mission, we offer this opportunity for your group's representative to apply for grant funding your club needs and/or event.

Please complete the information required below. Supply any additional documentation to support your request that you feel will be helpful to the board in making a fair and timely decision. **The PTO board meets the second Monday of each month and requests are reviewed at these meetings. Deadline for your request is the last Friday of the month in order for your request to be reviewed at the next board meeting.** Please be aware that funds are limited. The PTO will take any information provided below into account in order to make a fair decision in support of the student community. Feel free to contact us with any additional questions you may have.

Sincerely,

BCMS PTO Board Members

Today's Date: _____

Date Request Needed By: _____

Name of person submitting form and role in group:

What is your program goal pertaining to your request?

What amount are you requesting? \$_____

Please attach supporting documentation (ex: letter to parents, description of event, event plan detailing costs, etc.)

How many students does this event/trip include or impact? _____

Amount requested per student? (Total Amt divided by Total Students) \$_____

What other financial support is being provided and by whom?

What is your initial cost per student? \$_____

What fundraising has your group done? (Description and amount raised).

Have you applied to the PTO for funding in the current calendar year? If Yes, please indicate request.
